



College of Respiratory
Therapists of Ontario

Ordre des thérapeutes
respiratoires de l'Ontario

COUNCIL MEETING HIGHLIGHTS

March 2024

At the March 1, 2024, Council meeting, Council received updates from staff on the following strategic and operational issues and initiatives:

- Draft 2023 College Performance Measurement Framework (CPMF)
- Strategic Direction and Key Performance Indicators
- Risk Management
- Membership Statistics
- Updated Mandatory Reporting by Members Fact Sheet

Council also received a presentation from the RBC Investment Advisor Team, who provided an overview of the CRTO's investment portfolio and strategy.

The following items were reviewed and approved at the March Council meeting:

Final Approval of the Revised CRTO By-Laws

Council approved the proposed By-law amendments, drafted in response to the new Emergency Class of Registration. Only a few minor changes were identified under By-Laws 1: General CRTO Administration and 2: Council & Committees. However, By-law 3: Membership, required more significant revisions. At the December 1, 2023, meeting, Council approved that the draft revised By-law 3 be posted for public consultation. The consultation period closed on February 8, 2024, and all the By-Law amendments, along with the consultation summary, were presented to Council for final approval at the March 1, 2024 meeting.

Following their review Council, approved the By-law amendments as presented. The updated By-laws and the consultation summary will be posted on the CRTO website in the upcoming weeks.

Draft Budget 2024/2025

Council reviewed and approved the budget for the upcoming fiscal year.

Financial Statements and Investment Portfolio

Council reviewed and approved the CRTO's Interim Financial Statements for March 1, 2023 – January 31, 2024, as well as the CRTO's Investment Portfolio as of January 31, 2024.

Emergency Registration Fees

Council approved a revision to the CRTO Schedule of Fees to include the \$350 Emergency Certificate registration fee (initial) and the \$350 Emergency Certificate renewal fee.



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Vulnerable Sector Checks Policy

The draft Vulnerable Sector Checks Policy was posted for consultation on the CRTO website between January 12 and February 12, 2024. Council reviewed the consultation summary and subsequently approved the new policy. The policy will come into effect on September 1, 2024. Under the policy, all applicants for registration will be required to submit the results of a Vulnerable Sector Check as part of their application for registration with the CRTO. The new policy and the consultation summary will be posted on the CRTO website in the upcoming weeks.

Approval of Canadian Respiratory Therapy Programs

Based on the Registration Committee recommendation, Council approved the Respiratory Therapy Programs for 2024 based on the programs' accreditation status with Accreditation Canada.

Committee Terms of Reference and Action Plans

Council approved updates to the Registration and Finance and Audit Committees' terms of reference and action plans for 2024.

Revised Professional Practice Program (PDP) Deferral Policy

Council approved the revised PDP Deferral Policy. Under the revised policy, deferral requests for PDP requirements must be received by the CRTO 15 days before the submission deadline. The revised policy will be posted on the CRTO website in the upcoming weeks.

Revised Possession, Administration and Dispensing of Controlled Substances Policy

The Possession, Administration and Dispensing of Controlled Substances Policy has been updated to reflect the new guidelines with respect to controlled substances and the definition of dispensing, transporting, and administering. The policy was posted for consultation between September 29 and November 30, 2023. Council reviewed the consultation summary and subsequently approved the revised policy. The revised policy and the consultation summary will be posted on the CRTO website in the upcoming weeks.

Revised Respiratory Therapists as Anesthesia Assistants Professional Practice Guideline (PPG)

This Respiratory Therapists as Anesthesia Assistants PPG has been updated and revised to facilitate understanding and clear direction with respect to anesthesia assistance. The PPG was posted for consultation between September 29 and November 30, 2023. Council reviewed the consultation summary and subsequently approved the revised PPG. The revised PPG and the consultation summary will be posted on the CRTO website in the upcoming weeks.



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Revised Registration and Use of Title Professional Practice Guideline (PPG)

The Registration and Use of Title PPG has been reviewed and updated with references to the new Emergency Class and the “As of Right” exemption. The PPG was posted for consultation between January 12 and February 12, 2024. Council reviewed the consultation summary and subsequently approved the revised PPG. The revised PPG and the consultation summary will be posted on the CRTO website in the upcoming weeks.

Revised Honoraria and Reimbursement of Expenses Policy

Council approved the revised Honoraria and Reimbursement of Expenses Policy. The policy was revised to provide greater clarity and to ensure full compliance with the Ministry of Health’s (MOH) Remunerations Framework for Public Appointees.

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