

# By-law 3: Membership Consultation Summary

## Background

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The CRTO By-laws provide a mechanism to direct the administrative and internal affairs of the College and its Council, regulate the practice of the profession, and govern its Members. It is in the public interest that these By-laws are informed by principles of good governance, based on best practices, and developed with the public interest in mind.

In September 2025, amendments to the College of Respiratory Therapists of Ontario (CRTO) By-law 3: Membership were approved by Council for consultation.

These amendments introduce fees for certain committee or program activities that impact individual Members, applicants, or health profession corporations. These activities often require extra resources from the CRTO. Adding the new provisions related to activities undertaken by CRTO's committees or programs will allow the College to recover costs that would otherwise have to be absorbed by all Members.

## Summary of Changes

The proposed amendments introduced the following new section to the Fees By-law:

### Committee and Program Fees

- 4.15** The College may charge a Member, a health profession corporation or other person a fee in connection with decisions or activities that the College or a College Committee are required or authorized to make or do with respect to a Member, health profession corporation or other person. Such fees may include an administrative component relating to the decision or activity.
- 4.16** Committee or program fees include, but are not limited to the following:
  - i. Where consideration of an application for a certificate of registration involves an evaluation by the CRTO of the applicant's educational program, additional training, or experience **[NOTE: this provision is listed under the current By-law article 4.15 Other Fees]**.
  - ii. Where a Member is required by the College's Quality Assurance Committee to undergo a practice assessment.
  - iii. Where a Member is required by a College committee to complete an education or remediation program, the fee charged by the supervisor, monitor, preceptor, or trainer, in addition to any administrative fees charged by the College.

## Public Consultation

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The draft By-law amendments were posted for consultation on the CRTO website on October 1, 2025. A link to the consultation survey was also posted on the CRTO's website homepage slider and shared through the CRTO social media accounts and the October e-blast.

The consultation survey received 133 views, and 13 respondents completed it. 92% of the respondents found the proposed revisions to be clear and understandable.

**Date consultation opened:** October 21, 2025

**Date consultation closed:** November 30, 2025

**Length of time consultation was open:** 60-days

### CONSULTATION FEEDBACK

**133** Viewed

**13** Completed

**10%** Percent Completed  
(Views vs. Completions)

## Outcome

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The final By-Law and the consultation feedback were reviewed and subsequently approved by Council on December 12, 2025.