



College of Respiratory
Therapists of Ontario

Ordre des thérapeutes
respiratoires de l'Ontario

COUNCIL MEETING HIGHLIGHTS

June 2024

Financial Audit 2023/24

The CRTO retained the audit firm Grewal Guyatt LLP to conduct its 2023 – 2024 external financial audit. As per the [CRTO By-Laws](#) (By-Law 1: General CRTO Administration – s.12.03), the auditor presented their audit findings to Council at the June meeting. After the presentation, Council approved the 2023 – 2024 audit findings. A copy of the financial statements can be found on the CRTO's [Annual Report](#) webpage.

Annual Report 2023/24

Council reviewed and approved the 2023/24 Annual Report. A copy of the annual report will be posted on the CRTO's [Annual Report](#) webpage in the upcoming weeks.

2024 Elections Schedule

In 2024, The CRTO will be holding Council elections in the following electoral districts:

- Electoral District 1 – The territorial districts of Kenora, Rainy River and Thunder Bay.
Available seats: 1
- Electoral District 2 – The territorial districts of Cochrane, Timiskaming, Sudbury, Algoma, Manitoulin, Parry Sound and Nipissing and the District Municipality of Muskoka.
Available seats: 1
- Electoral District 5 – The geographic areas of Halton, Hamilton, Niagara, Waterloo and Haldimand, Norfolk, Brant, Dufferin and Wellington.
Available seats: 2
- Electoral District 7 – The whole of the province of Ontario (academic member).
Available seats: 1

Council reviewed and subsequently approved the proposed elections schedule. The notice of election and the election schedule will be posted on the CRTO website and sent to members via email on June 26, 2024.

Financial Statements and Investment Portfolio

Council reviewed and approved the CRTO's Interim Financial Statements for March 1, 2024 – April 30, 2024, as well as the CRTO's Investment Portfolio as of May 7, 2024.



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Revised Language Proficiency Requirements Policy

The Language Proficiency Requirements Policy sets out how applicants for registration can demonstrate proficiency in either English or French. The policy includes a list of English and French language proficiency test scores that are accepted by the CRTO. Under the *Registration Requirements Regulation* (O. Reg. 508/22, s. 3), the CRTO and other health profession regulators in Ontario must accept the same language proficiency tests as those approved under the Immigration and Refugee Protection Act (Canada) for use by Immigration, Refugees and Citizenship Canada (IRCC). In late 2023, IRCC added a new test: the Pearson Test of English Core (PTE Core) as one of their approved language proficiency tests. Accordingly, to meet its legislated obligations, the CRTO revised the Language Proficiency Requirements Policy to include PTE Core as an accepted language proficiency test. The revised policy is now available on the [CRTO website](#).

Revised Application for Registration Document Requirements Policy

The Application for Registration Document Requirements Policy guides applicants on the types of documents that may be required for an application with the CRTO. The policy has been updated to align with the new Vulnerable Sector Checks (VSC) requirement. In addition, under the revised policy, the CRTO:

- expanded the list of credential evaluation service providers;
- changed the “Alternative Documents” section to allow the Registrar to accept alternative documentation without referring the application to the Registration Committee; and
- updated the Referral to the Registration Committee section with the actions the Registration Committee may take when an applicant’s submission lacks sufficient evidence to meet CRTO’s registration requirements.

Council reviewed and subsequently approved the revised policy. The policy is now available on the [CRTO website](#).

Draft Revised Orders for Medical Care Professional Practice Guideline (PPG)

The Orders for Medical Care PPG provides information on the different types of medical orders, including direct medical directives and delegation. The PPG has been reviewed and updated with references to the new Emergency Class, additional information for direct orders, and to clarify the requirements for orders for the use of diagnostic ultrasound and tracheostomy tube changes. Council approved the revised draft PPG for consultation, which will be posted on the CRTO website in the upcoming weeks. The PPG (and consultation feedback) will be presented to Council for final approval at the September 13, 2024, meeting.

In addition to the decision items listed above, Council received updates from staff on the following strategic and operational issues and initiatives:



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- 2023 College Performance Measurement Framework (CPMF)
- Strategic Direction and Key Performance Indicators
- Risk Management
- Membership Statistics

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