



College of Respiratory  
Therapists of Ontario

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## COUNCIL MEETING HIGHLIGHTS

### December 2025

At the December 12, 2025, Council meeting, Council received updates from staff on the following strategic and operational issues and initiatives:

- Financial Statements and Investment Portfolio
- Draft 2026-2027 Budget
- 2021-25 Strategic Direction and Key Performance Indicators
- Council Evaluation Framework
- Committee reports, and;
- Risk Register.

### Executive Committee Elections

The Executive Committee acts on behalf of the CRTO Council and is accountable to Council for the decisions and actions it takes. It has all the powers of Council between Council meetings except for making, amending, or revoking by-laws or regulations. The Executive Committee is elected annually from the sitting Council Members. The elections are usually conducted at the December Council meeting.

On December 12, 2025, the following Council members were elected to the **Executive Committee**:

- Lindsay Martinek, RRT
- Jeffrey Dionne, RRT
- Kim Morris
- Kelly Munoz RRT
- Jeffrey Schiller

Of the selected Executive Committee members, **Lindsay Martinek, RRT** was re-elected to the position of **Council President**, and **Jeffrey Dionne, RRT** was elected as **Council Vice-President**.

We thank all Council members for their contribution to regulating the Respiratory Therapy profession in the public interest. To learn more about Council and Committees, click [HERE](#).

The following items were reviewed and approved at the Council meeting:

### 2026-2030 Strategic Plan



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Council approved the 2026-2030 Strategic Plan. The plan builds on the CRTO's strengths, and the insights gathered from Council, staff, and partners. It reflects a regulatory landscape characterized by rapid system transformation, evolving scopes of practice, technological disruption, and increasing public and governmental expectations of transparency, compassion, and equity.

Over the next five years, CRTO will focus on strengthening trust and collaboration, modernizing its regulatory systems, and equipping the organization and profession to meet Ontario's health system needs. The plan defines the desired outcomes for 2030, and the key strategic imperatives required to achieve them. The 2026-2030 Strategic Plan will be posted on the CRTO website in the upcoming weeks.

### **By-law 3: Membership Revisions**

At the September 25, 2025, meeting, Council approved that the draft revised By-law 3 be posted for public consultation. The proposed revisions authorize the CRTO to charge fees for specific committee or program activities that directly affect individual Members or applicants. For example, Members referred for a practice assessment as a result of non-compliance with the Professional Development Program may be required to pay an associated fee. This change will help the CRTO cover costs that would otherwise be shared by all Members.

The consultation period closed on November 30, 2025, and the By-Law 3 amendments, along with the consultation summary, were presented to Council for final approval at the December 12, 2025, meeting. Following their review Council, approved the By-law 3 amendments as presented. The updated By-law 3 and the consultation summary will be posted on the CRTO website in the upcoming weeks.

### **2026-2027 Schedule of Fees**

Council approved the Schedule of Fees for 2026-2027, which includes the addition of the following new fees under the Quality Assurance Program:

- \$500.00 practice assessment fee
- \$25.00 for failure to attend a mandated Portfolio coaching session without providing at least 48 hours' notice to the CRTO
- \$100.00 for failure to attend a mandated PDP SCERP without providing at least 48 hours' notice to the CRTO.

The updated [Schedule of Fees](#) has been posted on the CRTO website.



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### **Revised CRTO Standards of Practice**

At the September 25, 2025, meeting, Council approved that the draft revised Standards of Practice be posted for public consultation. The Standards set out the minimum expectations and professional obligations that Members must follow in their daily practice. Their main purpose is to protect the public, guide professional practice, promote professionalism and provide a legal and regulatory framework.

The consultation period closed on November 30, 2025, and the revised Standards of Practice, along with the consultation summary, were presented to Council for final approval at the December 12, 2025, meeting. Following their review Council, approved the revised Standards of Practice as presented. The updated Standards of Practice and the consultation summary will be posted on the CRTO website in the upcoming weeks.

### **Revised Community Respiratory Therapy Practice Professional Practice Guideline (PPG)**

At the September 25, 2025, meeting, Council approved that the draft revised Community Respiratory Therapy Practice PPG be posted for public consultation. The PPG outlines the responsibilities and expectations of Respiratory Therapists practicing in community settings. Last revised in 2018, the document has now been reviewed and updated. While the content has been refreshed, the format and overall intent remain unchanged. All information available in other PPG's was removed and referenced rather than repeated to ensure concise and easily accessible information. Other changes were made to improve readability and to ensure consistency with other CRTO documents.

The consultation period closed on November 20, 2025, and the revised Community Respiratory Therapy Practice PPG, along with the consultation summary, were presented to Council for final approval at the December 12, 2025, meeting. Following their review Council, approved the revised PPG as presented. The updated PPG and the consultation summary will be posted on the CRTO website in the upcoming weeks.

### **Revised Professional Development Program Policy**

According to the Quality Assurance (QA) Regulation, Members who do not comply with the QA requirements, may be referred to a practice assessment. Council approved changes to the Professional Development Program Policy developed under the QA Regulation. These changes clarify when a Member may be referred for practice assessment and the amount of fees that will apply to Quality Assurance Committee-mandated practice assessments. In addition, the revised policy includes two new additional fees under the Professional Development Program:

- \$25.00 for failure to attend a mandated Portfolio coaching session without providing at least 48 hours' notice to the CRTO
- \$100.00 for failure to attend a mandated PDP SCERP without providing at least 48 hours' notice to the CRTO.



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### **New Position Statement on Respiratory Therapists Working in Medical Spas**

The Council approved a new Position Statement to address the increasing number of inquiries about Respiratory Therapists (RTs) working in medical spas. As of March 1, 2026, RTs must ensure they receive delegation for all controlled acts they perform in any out-of-hospital medical spa setting (e.g., Medspa, aesthetic, cosmetic, wellness clinic, etc.). This includes the controlled acts authorized to RTs under the Respiratory Therapy Act (RTA, s. 4), such as administering a substance by injection or inhalation. For more information, click [here](#).

### **2026 Council Dates**

Council approved the following meeting dates for 2026:

- Thursday, March 26, 2026 (in-person meeting)
- Friday, June 26, 2026 (virtual meeting)
- Thursday, October 1, 2026 (in-person meeting)
- Friday, December 11, 2026 (virtual meeting)

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