



College of Respiratory  
Therapists of Ontario

Ordre des thérapeutes  
respiratoires de l'Ontario

## COUNCIL MEETING HIGHLIGHTS

### September 2024

#### 2024 Elections Update

The nomination period for the CRTO Council Elections in Districts 1, 2, 5 and 7 closed on August 28, 2024. At the end of the nomination period the CRTO received the following five nominations:

- District 1 – Jennifer Gadioma, RRT
- District 2 – Sheena Lykke, RRT
- District 5 – Allison Chadwick, RRT
- District 5 – Laura Van Bommel, RRT
- District 7 – Sam Gennidakis, RRT

Since the number of candidates nominated in each electoral district is equal to the number of seats in that district, the Registrar declared the candidates to be elected by acclamation. This is consistent with the CRTO By-law 2 (s. 2.13).

The term of office for the new Council Members will begin on December 6, 2024.

#### Financial Statements and Investment Portfolio

Council reviewed and approved the CRTO's Interim Financial Statements for March 1, 2024 – August 31, 2024, as well as the CRTO's Investment Portfolio as of September 3, 2024.

#### Registration Fees for 2025-26

Following recommendations from the Finance and Audit Committee and the Executive Committee, Council decided not to increase registration fees for the 2025-26 fiscal year. After reviewing the anticipated cost projections for the upcoming fiscal year, Council reasoned that because of the recent significant cost-cutting measures, notably the release of our lease at 180 Dundas Street and the new database payment completion, a fee increase was not required for the upcoming fiscal year. However, Council remains cautious, noting that rising administrative and legal costs, driven by an increase in reports and complaints received by the CRTO, as well as the growing complexities of meeting regulatory mandates, may necessitate future fee increases.

#### Draft Revised Orders for Medical Care Professional Practice Guideline (PPG)

The Orders for Medical Care PPG provides information on the different types of medical orders, including direct medical directives and delegation. The PPG has been reviewed and updated with references to the new Emergency Class, additional information for direct orders, and to clarify the requirements for orders for the use of diagnostic ultrasound and tracheostomy tube changes.



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The PPG was posted for a 63-day consultation (the consultation closed on August 20, 2024). Council reviewed the consultation summary and subsequently approved the revised PPG. The revised PPG and the consultation summary will be posted on the CRTO website in the upcoming weeks.

### **Draft Revised Certification Programs for Advanced Prescribed Procedures Below the Dermis Professional Practice Guideline (PPG)**

Some controlled acts authorized to Respiratory Therapists require greater expertise and have a higher degree of risk to perform. The Certification Programs for Advanced Prescribed Procedures Below the Dermis PPG is intended to provide direction to Members wishing to perform advanced prescribed procedures below the dermis and to individuals developing required certification programs to ensure that minimum requirements are met.

Previously revised in 2020, the Certification Programs for Advanced Prescribed Procedures Below the Dermis PPG has been reviewed and updated with references to the new Emergency Class. Other changes were made to improve readability and to ensure consistency with other CRTO documents.

Council approved the revised draft PPG for consultation. To access the consultation survey, please click [HERE](#).

### **Revised Language Proficiency Requirements Policy**

The Language Proficiency Requirements Policy sets out how applicants for registration can demonstrate proficiency in either English or French. The policy includes a list of English and French language proficiency test scores that are accepted by the CRTO. The policy underwent a detailed review by a language consultant who recommended that the policy be revised to allow combined test component scores, but only when officially reported by the testing organization, such as the TOEFL iBT MyBest® Scores and the IELTS One Skill Retake. Following a review of the consultant's recommendations, Council approved the revised draft policy. To view the updated policy, please click [HERE](#).

### **Revised Investments Policy**

Following a recommendation from the Finance and Audit Committee, Council approved that the Investments Policy be revised to:

- Clarify the CRTO's approach to asset allocation
- Further define the types of asset categories that are permissible under the CRTO's investment strategy
- Include a definition of the minimum standard of the quality of investments to be purchased by the CRTO's investment portfolio managers.

### ***In Camera* Policy**

Council approved a new *In Camera* Policy. The purpose of this policy is to establish guidelines for conducting *in camera* sessions during Council meetings, ensuring confidentiality, transparency, and effective governance. To view the approved policy, please click [HERE](#).



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In addition to the decision items listed above, Council received updates from staff on the following strategic and operational issues and initiatives:

- Strategic Direction and Key Performance Indicators
- Risk Management
- Mid-year financial projections

### **Cybersecurity Training**

Council and staff participated in a training session focused on cybersecurity.

Carole Hamp, RRT Registrar and CEO

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